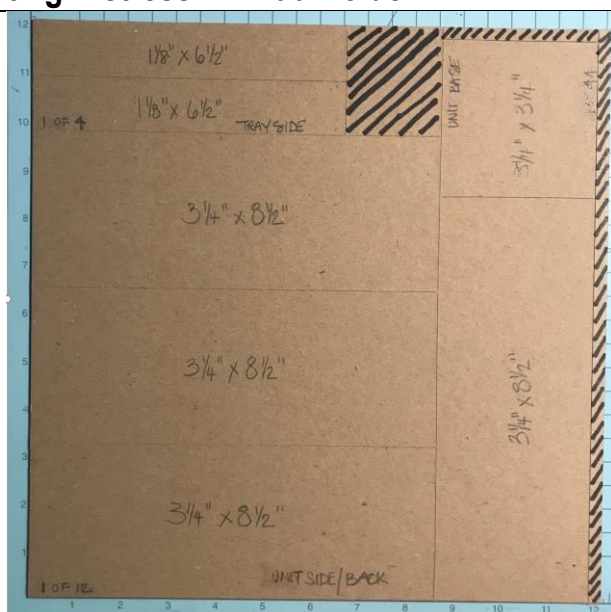


Embellishments, *optional*

1 | Page

Rotating Distress Ink Pad Holder

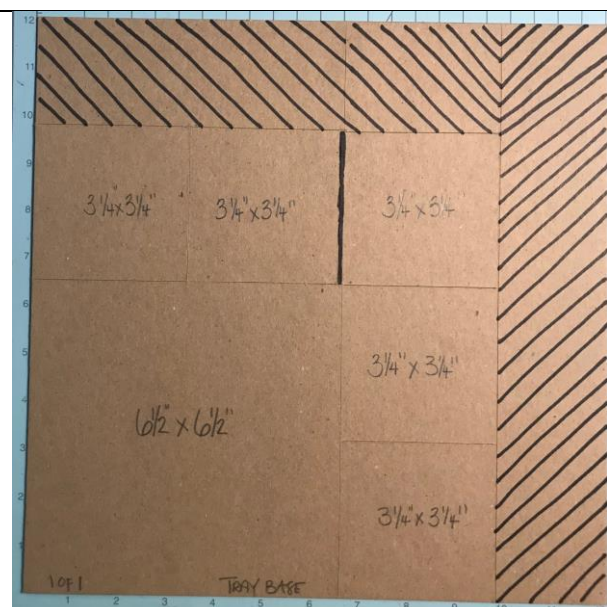
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On your first piece of chipboard, cut out the pieces shown in this photo.

NOTE: Look at the number of pieces needed for each listed in the photo. You will need to cut the additional pieces from chipboard. *For instance, on the "unit side/back", you will need (12) $3\frac{1}{4}" \times 8\frac{1}{2}"$ pieces.*

*The layout in the photo shows how you can maximize one sheet of chipboard with minimal waste.



On your second piece of chipboard, cut out the pieces shown in this photo.

NOTE: Look at the number of pieces needed for each listed in the photo. You will need to cut the additional pieces from chipboard.

*The layout in the photo shows how you can maximize one sheet of chipboard with minimal waste.

MAKING THE INK HOLDER UNITS (you will need to make (4) Units

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1a

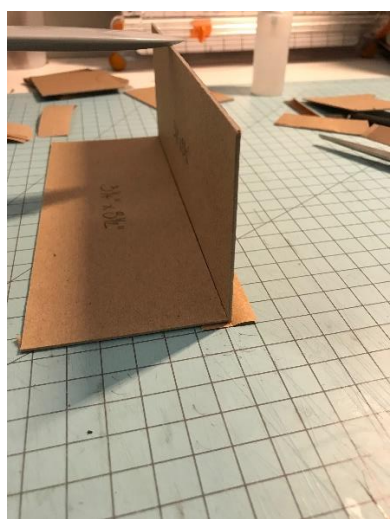


1b

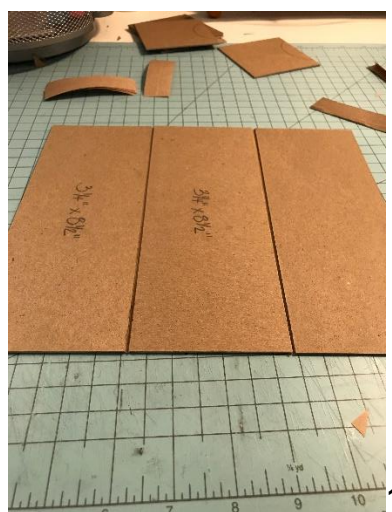
Measure a piece of mailing tape 8 ½" long.

Cut strips as shown in photo.

Fold strip in half (paper side out). (Fig 1b)



1c



1d

Apply water to one half of tape.

Line up the 8 1/2" side of the chipboard up against the mailing tape.

Place the second piece of chipboard on the back edge of the first piece. Moisten the other half of the mailing tape and lift it onto the back of the vertical piece of chipboard. (Fig 1c)

Burnish mailing tape on all sides to ensure good contact with chipboard.

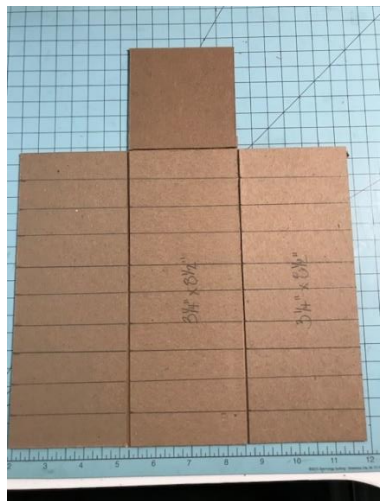
Complete the same steps for the remaining 3 1/4" x 8 1/2" pieces of chipboard.

Continue process until you have (3) 3 1/4" x 8 1/2" chipboard pieces connected with mailing tape. (Fig 1d)

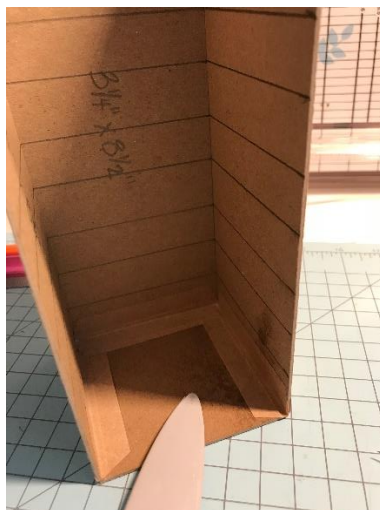
Turn over sections and burnish mailing tape to ensure good contact with chipboard.



1e



1f



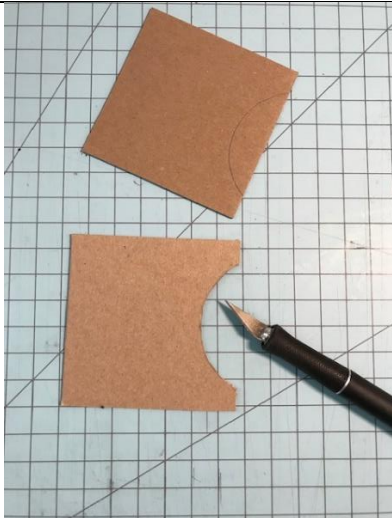
1g

Measure height of ink pad(s) and draw reference lines on all three chipboard pieces. (Fig 1e)

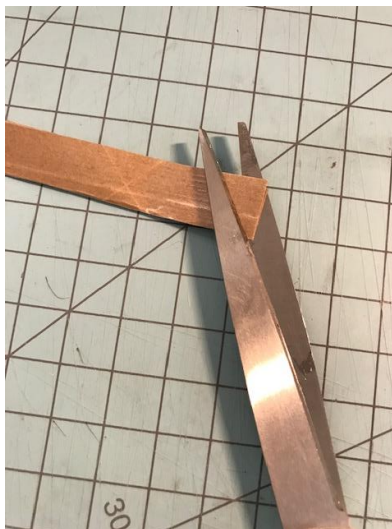
Take a 3 1/4" x 3 1/4" piece of chipboard and attach it to the top of the center section. (Fig 1f)

Apply mailing tape to remaining sides on the outside and inside of top piece.

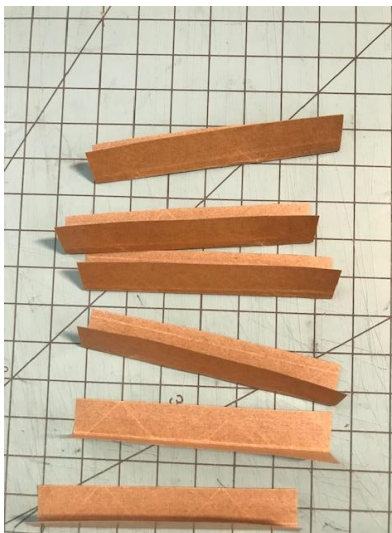
Burnish to ensure good contact with chipboard. (Fig 1g)



1h



1i



Make cut out for ink pad base (3 ¼" x 3 ¼" of chipboard. (Fig 1h)

NOTE: Your cut out depth and length depending on what you desire.

Prepare mailing tape by cutting strips and folding strips in half.

Trim the mailing tape by angle cutting the ends. (Fig 1i)

NOTE: You will need (6) pieces for each ink pad base.



1j



1k



Apply mailing tape to both sides of the ink pad base.

NOTE: Do not add mailing tape to curved (cut out) side of ink pad base.

Mailing tape should look like the photos in Fig 1j and 1k.

Wet the mailing tape around the ink pad base and slide piece into the unit.

Burnish the mailing tape to ensure there is good contact with the chipboard.

IMPORTANT: Make sure your ink pad base is level and straight. If you skip this step the rest of your ink pad bases will not be level. This step also ensures your ink pads will fit in the slots.

Continue steps until you get to the last ink pad base.

NOTE: The bottom ink pad base is attached the same way the top piece was attached. The only difference is there will be a cut out on the bottom piece.



1l

This is how the mailing tape is applied to the ink pad base and side walls of unit.

Burnish to ensure good contact with the mailing tape and chipboard.

NOTE: Make sure ink pad bases are flush with unit sides.

TIP: Use a bone folder to for this step. A coarse emery board will also work.



1m

Cut strips of mailing tape the size of curved cut out on the ink pad base. Fold mailing tape in half and notch. (Fig 1m)

OPTIONAL: This step can be omitted.

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1n



1o

Apply mailing tape to curved cut out by laying fold over center of curve and folding over to top and bottom of ink pad base.
(Fig 1n, 1o)

Burnish to ensure good contact with chipboard.

Trim excess off (overhanging) pieces of mailing tape.



Finish top edge of units with mailing tape.

OPTIONAL: Burnish all edges to “square off” units.

Attach two units together with adhesive.

Secure with clips or weight to ensure adhesive adheres to units. Allow to dry overnight.



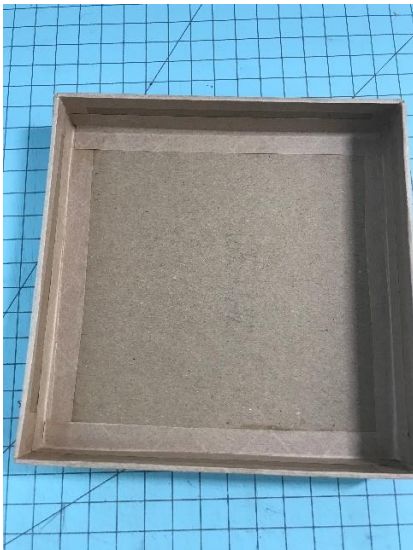
Repeat steps for the remaining two units.

Attach all (4) units together. There should be (2) units on opposite sides, with (2) solid sides.

Secure with clips or weight to ensure adhesive adheres to units. Allow to dry overnight.

OPTIONAL: Apply mailing tape to outer and top portions of the rotating holder, covering all of the seams.

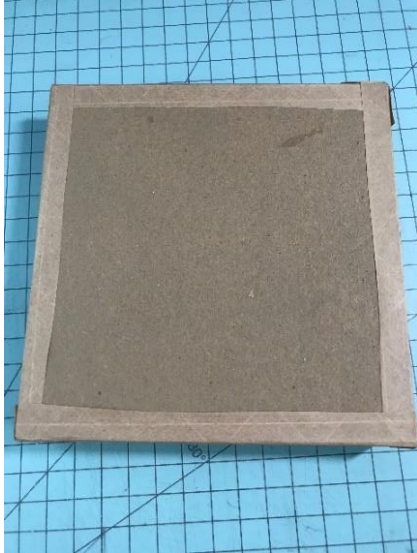
Burnish to ensure good contact with chipboard.



Prepare top tray in the same manner as the ink pad units by applying mailing tape to inside and outside edges.

Burnish to ensure good contact with chipboard.

OPTIONAL: Burnish top edges to “square off” edges.



Paint edges (inside and out) on top tray.

Paint edges and inside of each slot of distress ink holder.

Allow to dry thoroughly or overnight.

OPTIONAL DESIGN IDEAS:

- A. Distress edges by using distress ink.
- B. Do not distress and allow Kraft color of mailing tape to be the exposed edges.
- C. Use cardstock to line the insides of the ink pad slots.



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Apply a strong adhesive to the 4" x 4" piece of chipboard and hardware base.

Use a heavy weight to ensure good contact and allow to dry overnight or per manufacturer's instructions.

NOTE: Hot glue is not recommended

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Apply to bottom of distress ink holder, making sure it is centered.

Use a heavy weight to ensure good contact and allow to dry overnight or per manufacturer's instructions.



Mat with solid color cardstock and designer paper, or as desired.

Burnish to ensure good contact.

Apply to sides and top (optional) on distress ink holder.

Apply to sides, inside (optional) of upper tray.

OPTIONAL: Apply "feet" to raise up tray on top of distress ink holder.

NOTE: Use a strong adhesive to adhere and allow to dry per manufacturer's instructions.

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Embellish as desired.

And, sit back and enjoy your "Rotating Distress Ink Holder"!

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